

10th Grade Outline for Letter to Father Hines

1. Letter should be a five paragraphs including:
 - a. Paragraph 1: Introduction of yourself to Father Hines including:
 - i. Name
 - ii. Years you have been a member of St. Mary's Parish
 - iii. Favorite things to do
 - iv. Contributions you have already made to the church or your community
 - b. Paragraph 2: Three Reasons why you want to be Confirmed
 - c. Paragraph 3: The Gift of the Holy Spirit you feel you would like to be more intense within you and why.
 - d. Paragraph 4: The Gift of the Holy Spirit you feel is the strongest within you now and how you will use that gift.
 - e. Paragraph 5: Summary of letter and Thank you.
2. Letter whether typed or hand written should be in letter format as follows:

Your Street
Your Town, MA Zip
Date

St. Mary's Church
130 South St.
P.O. Box 326
Wrentham, MA 02093

Dear Fr. Hines:

Paragraph 1
Paragraph 2
Paragraph 3
Paragraph 4
Paragraph 5

Sincerely,
Your Signature
Your Name